ISO 9001:2015 CERTIFIED

March 24, 2024

"করবো বীমা, গড়বো দেশ স্মার্ট হবে বাংলাদেশ"

## Office Order No.:58-2024

For the greater interest of the Company, Mr. Riad Hossain, Junior Officer, Newly joined at Head Office, Dhaka, is hereby given posting to Training Department, Head Office, Dhaka.

Mr. Riad Hossain is advised to report his joining to the Executive Vice President and Incharge, Shariah and Training Department, Head Office, Dhaka immediately with a copy to the HR & Administration Dept., Head Office, Dhaka.

Mahmudur Rahman Talukder

Executive Vice President HR & ADMIN Department

Copy forwarded to:

· Mr. Riad Hossain, Junior Officer

March 24, 2024

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Mahmudur Rahman Falukder

Executive Vice President HR & ADMIN Department

Copy forwarded to:

Mr. Riad Hossain, Junior Officer

C.C. to: for kind information:

- 1. The Chief Executive officer.
- 2. The Deputy Managing Director (Operation).
- 3. The DMD (Dev.) & Incharge, Dev Admin Dept.
- 4. The EVP & Incharge, Shariah and Training Dept.
- 5. Master file
- Office Order file
- 7. Personal file